

**Parental Involvement Plan**  
**West Haralson Elementary School**  
**2023– 2024**

**General Expectations**

As a Title I school, West Haralson Elementary agrees to implement parental involvement procedures, programs, and activities for the compliance of statutory requirements of Title I Part A guidelines.

West Haralson Elementary defines parental involvement as the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities. In order to provide this, the school ensures the following:

- (A) to provide leadership which will assume the responsibility for promoting parental involvement
- (B) to provide strategies to meet individual needs of all families within the community
- (C) that parents play an integral role in assisting their child’s learning
- (D) that parents are encouraged to be actively involved in their child’s education at school
- (E) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (F) the carrying out of other activities, such as those described in section of 1118 of the ESEA

<b>Title I Requirements</b>	<b>West Haralson Elementary School's Initiatives to Meet/Exceed Requirements</b>
<b>Type I: Parenting</b>	
<p>Provide assistance to parents in understanding the Georgia Standards of Excellence (GSE) and the Georgia Milestones Assessment.</p>	<ul style="list-style-type: none"> <li>▪ Open House at which teachers will explain grade level curriculum as it relates to the GSE</li> <li>▪ Testing Dates notification flyers, phone calls and information sent home</li> <li>▪ Georgia State Department of Education Content Standard Flyers are available in the Parent Resource Center</li> <li>▪ Individual student assessment results will be communicated per score reports. Teachers, administration, and other staff members will be available for the interpretation of test score data</li> <li>▪ Academic Family Nights to be held throughout the year prior to spring testing administration to promote strategies and ideas on test taking skills</li> <li>▪ Annual Title I meeting</li> </ul>
<p>Provide materials, trainings, and workshops to facilitate parents in improving their children's academic achievement.</p>	<ul style="list-style-type: none"> <li>▪ The Parent Resource Center, located in the front office, contains flyers and brochures regarding parenting and help for student achievement. It is open daily from 7:00 until 3:30. Other times can be arranged with an administrator or the counselor.</li> <li>▪ WHES website contains links and information for parents.</li> <li>▪ Academic Family Nights, Resource Fairs, Parent Workshops and Assemblies</li> </ul>
<p>Provide reasonable support for participation in parent involvement activities</p>	<ul style="list-style-type: none"> <li>▪ Provide families with a light snack or meal to encourage attendance at activities</li> <li>▪ Academic Family Nights are offered throughout the year to better accommodate various schedules</li> <li>▪ Provide opportunities for parents to volunteer at the school in various capacities throughout the day</li> <li>▪ Involve School Governance in planning parent activities</li> </ul>

Other parenting initiatives	<ul style="list-style-type: none"> <li>▪ Home visits by counselor and administrator to assess and/or offer assistance to families in need. Visits also made concerning students with chronic absences or behavior difficulties.</li> <li>▪ Academic Family Nights to promote reading, math, and science</li> <li>▪ Annual parents' invitation for Thanksgiving lunch (3<sup>rd</sup>),</li> </ul>
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	<p>Christmas Lunch (4<sup>th</sup>) and 5<sup>th</sup> grade Luncheon</p> <ul style="list-style-type: none"> <li>▪ Student Awards Program</li> <li>▪ Classroom celebrations for holidays or various curriculum centered activities (plays)</li> <li>▪ Book Fairs are held twice a year in order to promote the importance of reading at home. Parents are invited to come with their child in order to purchase books to be read at home.</li> <li>▪ Special Olympics, Field Days, field trips, father-daughter dance, and various activities offer parents an opportunity to be involved in their child's academic year</li> </ul>
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**Type II: Communication**

Develop and promote a written School-Parent Compact that is signed by the parent(s), student, teacher, and school administrators that is kept at school.	<ul style="list-style-type: none"> <li>▪ The School-Parent Compact will be developed with input from parents, teachers and administrators</li> <li>▪ The School-Parent Compact outlines the responsibilities of parents, students, teachers, and administrators. It is given out at Open House, signed by all parties, and kept on file at school. As the year progresses, new students are given one upon enrollment.</li> </ul>
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Provide professional learning to ensure that school personnel have the knowledge of how to work with parents as equal partners in the educational processes of the student.	<ul style="list-style-type: none"> <li>▪ Collaborate to develop school wide strategies for implementation of professional development.</li> <li>▪ Review protocols on how to positively address parents through the use of PBIS strategies.</li> </ul>
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<p>Ensure that information is presented in a format that parents can understand, and in additional languages if needed, and is easily available.</p>	<ul style="list-style-type: none"><li>▪ Provide translated documents when needed.</li><li>▪ Provide teachers access to talking points that can provide information on creating documents in different languages.</li><li>▪ Involving individuals within our community to help translate information when necessary.</li><li>▪ Information is forwarded between home and school as parents and teachers write notes in student agendas.</li><li>▪ Personal phone calls are made when appropriate to communicate with parents</li></ul>
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	<ul style="list-style-type: none"><li>▪ Teacher email addresses and teacher websites are provided to parents in order to promote communication. In addition, the email addresses and website links are also located on the school's website.</li><li>▪ The use of a mass call system allows for different types of announcements to be sent to parents through their telephone or cell phone service.</li><li>▪ The school's website and Facebook are available to anyone having access to the Internet. The website contains announcements, policies, lunch information, and other topics that parents need to stay involved with their child's education at WHES.</li><li>▪ Continue the relationship with Tallapoosa Public Library to use as an internet site for parents.</li><li>▪ Provide limited internet access in the parent resource center.</li><li>▪ Provide up to date information of school events on the marquee located in front of the school.</li><li>▪ Remind/DoJo texts sent to parents about upcoming assignments and events.</li></ul>
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<p>Provide FULL opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.</p>	<ul style="list-style-type: none"> <li>▪ Documents are translated into different languages when needed.</li> <li>▪ Parents with disabilities are provided easy access to our school building. A motorized wheelchair ramp is available for parents needing to visit the third grade classroom area.</li> <li>▪ Communication with hearing impaired parents is facilitated by a phone translation service.</li> <li>▪ Migratory parents are encouraged to participate in school activities and meetings with notes and visits from the counselor and administration.</li> </ul>
<p>Other school-level communication initiatives</p>	<ul style="list-style-type: none"> <li>▪ Academic conferences are held twice a year. Parents are asked to send a time convenient for them in order to schedule a conference.</li> <li>▪ Individual conference times are available throughout the year upon parental request</li> <li>▪ Announcements of events are listed on the sign in the front of the school, school website and Facebook page.</li> <li>▪ Monthly lunch menus are available, both hard copy and on the school's website.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Invitations are sent home concerning programs held during the school day on topics such as fire safety, bus safety, and test taking skills</li> <li>▪ Open House</li> <li>▪ Academic Family Nights for reading, math, science, and test taking strategies</li> <li>▪ Student Awards Program</li> <li>▪ 5<sup>th</sup> grade CHAMPS graduation program</li> <li>▪ Lunch invitations to families</li> <li>▪ Upcoming events are announced through a mass call system regularly</li> <li>▪ Classroom and grade level activities</li> </ul>
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<p>West Haralson Elementary School will hold an annual Title I Parent Meeting to inform parents and community members of the school's role in implementing Title I initiatives and to elicit ideas on improving parental/community involvement.</p>	<ul style="list-style-type: none"> <li>▪ Invitations are sent home encouraging parents to attend the annual Title I Parent Meetings held throughout the county. Flyers are sent home one month prior to the meeting. Teachers add the meeting information in their classroom websites. In addition, a mass call system and school marquee are used to inform parents of the meeting a week before it is held.</li> <li>▪ The School Governance Team members meet four times per year to provide input to Title I activities.</li> </ul>
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**Type III: Volunteering**

<p>School level volunteer initiatives</p>	<ul style="list-style-type: none"> <li>▪ 5th grade participates in the 4-H Program which has various volunteers from the community talk to students about different types of services, jobs, and activities within the community.</li> <li>▪ Tallapoosa Public Library representative sets up and encourages students to read during summer.</li> <li>▪ Haralson County Sheriff's Department provides education to the 5<sup>th</sup> grade students about drug and life choices</li> <li>▪ Georgia 811-Digger the Dog- speaks to 3<sup>rd</sup> grade about safety</li> <li>▪ Locals churches provide food for the Backpack Program throughout the year as well as back to school supplies for students</li> <li>▪ Georgia Farm Bureau provides a day for 3<sup>rd</sup> grade students to</li> </ul>
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	<p>showcase agriculture in our state.</p> <ul style="list-style-type: none"> <li>▪ Sign up forms are provided during Open House for parents to choose volunteer activities to help with throughout the year</li> <li>▪ Students for HCMS and HCHS Junior Beta and Student Council visit the school to help in classrooms and read to students.</li> </ul>
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**Type IV: Learning at Home**

<p>West Haralson Elementary will provide parent workshops/meetings to provide ideas and activities to help students practice skills at home.</p>	<ul style="list-style-type: none"> <li>▪ Parent meetings are held to inform parents of educational sites found on the Internet to help with each subject area of the curriculum</li> <li>▪ Family STEM Night</li> <li>▪ Family Reading Night</li> <li>▪ March Madness for Milestones Family Night</li> <li>▪ Notes in agendas help teachers provide ways for parents to help their child at home</li> <li>▪ Scholastic Book Orders are sent home by teachers to encourage reading at home</li> <li>▪ Teacher/Parent Conferences</li> <li>▪ Home visits by administration and counselor to encourage students to attend school regularly and promote ideas to engage parental help at home</li> <li>▪ School Governance meeting dates are posted online, Facebook, and on the outside school sign</li> <li>▪ Information concerning Book Fairs held at WHES</li> </ul>
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**Type V: Decision Making**

<p>The school's Parent Involvement Plan is developed with input from parents,</p>	<ul style="list-style-type: none"> <li>▪ Invitations will be sent for parents to attend the annual Title I Parent Meetings to review the Parent Involvement Plan and make suggestions for the next school year. A Title I Parent Survey will also be used as a guideline in the development of the plan.</li> <li>▪ The School Governance Team, which meets once every other month, promotes discussions on how the plan can be updated and improved to maximize parent participation.</li> <li>▪ Copies of the plan are distributed during Academic Family Nights and Open House activities, along with a comment sheet. Parents are asked for suggestions on how to improve the plan. There is also a comment box on the WHES website for community input.</li> <li>▪ Draft posted on website and call sent asking for parent input before the plan is finalized.</li> <li>▪ The Haralson County School District will ensure collaboration and communication regarding all parent engagement meetings and activities with directors and employees at facilities of neglected children where residents attend Haralson County Schools.</li> </ul>
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Distributing the Parent Involvement Plan	<ul style="list-style-type: none"> <li>▪ During the annual Title I Parent Meetings, parents attending are given a copy of the plan. The plan is also available on the school’s website. A hard copy is also available in the front office of the school.</li> </ul>
Review the effectiveness of the Parental Involvement Plan	<ul style="list-style-type: none"> <li>▪ The School Governance Team gives input on suggestions and changes that might need to be made.</li> <li>▪ Parent suggestions are encouraged on improving the plan.</li> </ul>
Other school level shared decision making initiatives	<ul style="list-style-type: none"> <li>▪ Parent Meetings to discuss educational issues</li> <li>▪ The School Governance Board reviews policies and provides input</li> </ul>
<b>Type VI: Collaborating with Community</b>	
Develop a partnership with local businesses to encourage school/community partnerships	<ul style="list-style-type: none"> <li>▪ Local business owners will donate items to be used in the WHES Fall Festival held in November 2022</li> <li>▪ Local restaurants give incentives to students and teachers for attendance and effort</li> <li>▪ Business owners in the community are members of the WHES School Governance Team</li> <li>▪ Local churches offer assistance to students and families in need of food items as they participate in the “Backpack Program”</li> <li>▪ Boy/Girl Scout Leaders are invited to use our cafeteria for recruitment purposes</li> <li>▪ Local dentists provide programs to encourage dental health</li> <li>▪ Partnership with local public library</li> <li>▪ Partnership with local Lion’s Club</li> </ul>

Other school level community collaborative initiatives	<ul style="list-style-type: none"><li>▪ Canned Food and Toy Drive to benefit local food banks held in November and December</li><li>▪ Red Ribbon Week activities to promote a drug free lifestyle</li><li>▪ Pizza Hut Book It</li><li>▪ Special Olympics</li><li>▪ Junior-Beta Club service projects</li><li>▪ American Heart Association Jump Rope for Heart</li></ul>
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Copies of West Haralson Elementary School's Program Plans, including the School Improvement Plan and Parent Involvement Plan, are located in the administrative offices of the school. They are also available on the school's website which can be accessed through [www.haralson.k12.ga.us](http://www.haralson.k12.ga.us) .

Additional copies can be found at the Haralson County School System District Office in Tallapoosa, Georgia.